

The purpose of this standard operating procedure is to provide **policy** and guidance for support membership positions.

SJCFD highly encourages all personnel to obtain, at a minimum, the basic core requirements to become a certified IFSAC Firefighter. SJCFD does recognize that not all personnel can achieve this status or may have the ability to serve in another capacity or position and has created support member positions as outlined below.

Support membership positions consist of five categories. Support members may qualify for multiple support positions however **members must work within the scope of the duties outlined below and within the member's statement of duties signed by the Fire Chief, District Chief, and the support member.** Duties performed in question may be subject to interpretation by the Fire Chief or his or her designee. Support members will be eligible for nominal fees if the duties fall within the support members statement of duties however will not be eligible for PERA (Firefighter retirement). **Support members will serve a minimum of six months probation, must complete a physical, new member orientation and will be subject to attendance and/or performance reviews.**

SUPPORT DRIVER / OPERATOR

The support driver operator may drive and pump apparatus, perform vehicle and equipment checks, supply equipment to crews operating in the warm zone, provide traffic control, or other duties similar in nature. **The support driver / operator may not engage in direct firefighting suppression activities. All requirements for the new drivers training standard operating procedure and a basic pump operations class are required training prerequisites.**

SUPPORT WILDLAND FIREFIGHTER

Support wildland firefighters may engage in wildland fire suppression. **Additional prerequisites include a physical ability test, annual work capacity test and trained to a minimum of S130/190.**

SUPPORT EMS PROVIDER

Support EMS providers may respond to medical calls, operate in the warm zone of traffic accidents, provide rehab at structure fires, assist with medical trainings or other duties in nature. **Members must be a current licensed provider and maintain a minimum of an Emergency Medical Responder license. The Support EMS provider will not engage in firefighting activities.**

ADMINISTRATIVE SUPPORT MEMBER

Administrative support members may perform secretarial duties, station maintenance, logistical support duties in the cold zone, or other similar duties in nature. **Administrative support members will not engage in firefighting activities.**

TECHNICAL SPECIALIST SUPPORT MEMBER

Technical specialist support members may serve on specialty teams to include swift water, rope, dive, fire investigations, or other specialty teams. **Technical specialist support members must be prequalified and required to maintain training requirements in the specialty area assigned without assistance. Technical specialist support members must attend team meetings and trainings. Technical specialist support members will not engage in firefighting activities.**

Member Name: _____ District: _____

SUPPORT MEMBER STATEMENT OF DUTIES

What member is allowed to do in which situations (at station, on calls, etc)

What member is not allowed to do and in which situations

What member is expected to do and with what frequency / degree of attendance

ATTENDANCE SUMMARY

DUTY

FREQUENCY

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____